

# BSB50420 Diploma of Leadership and Management

## Program information

This qualification reflects the role of individuals who apply knowledge, practical skills, and experience in leadership and management across a range of enterprise and industry contexts.

### Customised training

We design our training programs to provide:

- Flexibility in the delivery times to fit in with shift times, if required
- Spaced workshops of only two to three days duration so learners are not away from the workplace for extended periods
- Flexible spaced workshops so real 'workplace application' of learning can take place
- On-site coaching to ensure continuity of learning
- Customised delivery material and approach to suit individual organisational needs.

### Entry into training

Pathways into this qualification may be by direct entry, through completion of Certificate IV in Frontline Management (or equivalent), or through relevant work experience managing or supervising others.

Response Learning works with employers to assist their staff to gain skills and knowledge directly relevant to their job roles and work environment.

### Pathways to further study

After achieving this qualification, participants may undertake a range of Advanced Diploma level qualifications within the Business Services Training Package or other appropriate Training Packages. Further to this, successful participants may seek enrolment into a tertiary level qualification.

### Pathway to further employment

After achieving this qualification, participants may go on to a management or leadership job role.

### Training Materials

Response will provide customised training and assessment materials that are available to our students through our online learning platform Canvas. This will include interactive activities and self-paced learning tools to keep the participants engaged throughout the course of the qualification. We also work with employers to ensure their organisational systems, processes and documents are incorporated into the training to promote relevance and uptake of learning outcomes.

### Duration and training location

This training program is undertaken over one to two years.

It is preferable for all training, coaching, and assessment to be undertaken within the workplace to benefit both the participant and their employer.

## Training choices

To be awarded the BSB50420 Diploma of Leadership and Management, the participant is required to successfully complete 12 units of competency; 6 core units and 6 elective units.

The below table provides an indicative example of these 12 units. Alternative units may be chosen based on personal or organisational requirements. Timings may vary according to individual circumstances.

<b>Core units of competency</b>
BSBCMM511 Communicate with influence
BSBCRT511 Develop critical thinking in others
BSBLDR523 Lead and manage effective workplace relationships
BSBOPS502 Manage business operational plans
BSBPEF502 Develop and use emotional intelligence
BSBTWK502 Manage team effectiveness
<b>Elective units of competency</b>
BSBHRM523 Coordinate the learning and development of teams and individuals
BSBFIN501 Manage budgets and financial plans
BSBFIN502 Manage financial compliance
BSBHRM524 Coordinate workforce plan implementation
BSBOPS501 Manage business resources
BSBSTR502 Facilitate continuous improvement

### Training and assessment methods

Training is delivered through face-to-face workshops (in a classroom, or online), individual coaching, simulated activities in workshops, and practical activities within the workplace using up-to-date customised training manuals and resources.

Assessment is undertaken through questioning, observation, project-based activities and the provision of workplace referee reports.

### Learning support

Language, literacy, and numeracy needs will be taken into consideration in the delivery and assessment of this qualification.

Response Learning is committed to ensuring that people with a disability can participate in the training programs on offer. We utilise training facilities that are suitable for access and negotiate with employers on participants' behalf to ensure any specific needs can be catered for.

Adjustments can be made to the training environment, methodology and/or materials to ensure equal opportunity for all participants in performing the inherent requirements of their training.

### Recognising your previous work experience and learning

Response Learning ensures that a training participant's skills and knowledge gained through formal and informal education, training, work experience and/or life experience is recognised. *Talk to us about how you can apply to shorten your training time through this path.*

## Costs

We are happy to provide program proposals and quotes based on individual circumstances and employer needs. There may also be government funding available for participants to complete this training.

Please contact us if you are wanting more information

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