

BSB40920 Certificate IV in Project Management Practice

Program Information

This qualification is for Project Officers, Project Team Members, and other project support staff.

Please Note – If you *manage* projects, you may be more suited to our Diploma of Project Management. Please look on our website or call us for more information.

We work with employers to assist their staff to gain skills and knowledge directly relevant to their job roles and work environment.

Customised training

We develop the training program to fit your organisational needs:

- We are flexible in delivery times and space workshops of only two to three days duration to fit with your organisation's needs
- We allow for a flexible schedule of learning so real 'workplace application' of learning can take place
- We allow for onsite coaching to ensure continuity of learning
- We customise the delivery approach to suit individual needs
- We customise the learning strategy to suit organisational needs.

Entry into this qualification

Pathways into this qualification may be by direct entry, through completion of a Certificate III in Business or other relevant qualification or with vocational experience in project-based work.

Pathways from this qualification

After achieving this qualification candidates may, in order to progress into project management, undertake a Diploma of Project Management course.

Duration and training location

We can work in with your individual and organisational requirements to deliver this training between 6 months and 2 years; depending on the time you need between workshops, the number of participants in the group, the types of workplace projects being undertaken and the need to work around your peak production periods.

We prefer to deliver all training, coaching and assessment onsite to benefit participants and employers.

Training and assessment

We will provide all training manuals, handouts, presentations, and assessment documents. We also work with the employer to ensure their organisational systems, processes, and documents are incorporated into the training to promote relevance and uptake of learning outcomes.

Workshops are designed to follow the project life-cycle, rather than focus on units individually.

Participants support the delivery of a complex project which involves documenting the project prior to, during, and after delivery; presenting information and a manager's report of their application of the key concepts learned.

All projects delivered within your workplace as part of this program are linked to your organisation's continuous improvement program, under consultation with your employer.

Training choices

To be awarded the BSB40920 Certificate IV in Project Management Practice, the participant is required to successfully complete 9 units of competency; 3 core units and 6 elective units.

The below table provides an indicative example of these 6 units. Alternative units may be chosen based on personal or organisational requirements. Timings may vary according to individual circumstances.

Core units of competency
BSBPMG420 Apply project scope management techniques
BSBPMG421 Apply project time management techniques
BSBPMG422 Apply project quality management techniques
Elective units of competency
BSBPMG425 Apply project information management and communications techniques
BSBPMG426 Apply project risk management techniques
BSBPMG429 Apply project stakeholder engagement techniques
BSBCRT411 Apply critical thinking to work practices
TLIE4006 Collect, analyse and present workplace data and information
BSBSTR402 Implement continuous improvement

Recognising your previous work experience and learning

Response Learning ensures that a training participant's skills and knowledge gained through formal and informal education, training, work experience and/or life experience is recognised. Talk to us about how you can apply to shorten your training time through this path.

Learning support

Language, literacy and numeracy needs will be taken into consideration in the delivery and assessment of this qualification.

Response Learning is committed to ensuring that people with a disability are able to participate in the training programs on offer.

What equipment you need for this training

Your employer will supply all personal protective equipment and induction sessions required for any site visits throughout your training program.

Most of the face-to-face workshops are classroom based, with Response Learning providing all training and assessment materials.

All we ask from you is your willingness to learn about how you can effectively lead a positive project management culture in your organisation.

Cost

Please contact us for information on costs, including any possible funding opportunities available.

Please contact us if you are wanting more information

Email: admin@responseaust.com.au ph: +61 7 3357 4400