

BSB41515

Certificate IV in Project Management Practice



This qualification is for Project Officers, Project Team Members and other project support staff.

Please Note – If you *manage* projects, you may be more suited to our BSB51415 Diploma of Project Management. Please look on our website or call us for more information.

We work with employers to assist their staff to gain skills and knowledge directly relevant to their job roles and work environment.

Customised training

We develop the training program to fit your organisational needs:

- We are flexible in delivery times and space workshops of only two to three days duration to fit with your organisation's needs
- We allow for a flexible schedule of learning so real 'workplace application' of learning can take place
- We allow for onsite coaching to ensure continuity of learning
- We customise the delivery approach to suit individual needs
- We customise the learning strategy to suit organisational needs.

Entry into this qualification

Pathways into this qualification may be by direct entry, through completion of a Certificate III in Business or other relevant qualification or with vocational experience in project-based work.

Pathways from this qualification

After achieving this qualification candidates may, in order to progress into project management, undertake a BSB51415 Diploma of Project Management course.

Duration and training location

We can work in with your individual and organisational requirements to deliver this training between 6 months and 2 years; depending you the time you need between workshops, the number of participants in the group, the types of workplace projects being undertaken and the need to work around your peak production periods.

We prefer to deliver all training, coaching and assessment onsite in order to benefit participants and employers.

Contact us for more information:

admin@responseaust.com.au

ph: +61 7 3357 4400



Training and assessment

We will provide all training manuals, handouts, presentations and assessment documents. We also work with the employer to ensure their organisational systems, processes and documents are incorporated into the training to promote relevance and uptake of learning outcomes.

Workshops are designed to follow the project life-cycle, rather than focus on units individually.

Participants support the delivery of a complex project which involves documenting the project prior to, during and after delivery; presenting information and a manager's report of their application of the key concepts learnt.

All projects delivered within your workplace as part of this program are linked to your organisation's continuous improvement program, under consultation with your employer.

Training program

Elements of units are assessed as the program rolls out due to the holistic approach to the training and assessment methodology and the individual workplace projects.

The following is a sample training plan only. Elective units are selected based on relevance to participants' work and industry context for project practice.

3 core units:

- BSBPMG409 Apply project scope management techniques
- BSBPMG410 Apply project time management techniques
- BSBPMG411 Apply project quality management techniques

Plus 6 electives, selected from the below list to suit your specific requirements

- BSBPMG412 Apply project cost management techniques – *Group A*
- BSBPMG413 Apply project human resources management approaches – *Group A*
- BSBPMG414 Apply project information management and communication techniques – *Group A*
- BSBPMG415 Apply project risk management techniques – *Group A*
- BSBPMG417 Apply project life cycle management processes – *Group A*
- BSBPMG418 Apply project stakeholder engagement techniques
- BSBADM405 Organise meetings
- BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements
- BSBLDR402 Lead effective workplace relationships
- BSBLDR403 Lead team effectiveness
- BSBINN301 Promote innovation in a team environment
- BSBMGT403 Implement continuous improvement

(a minimum of 3 units must be from Group A)

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Recognising your previous work experience and learning

Response Learning ensures that a training participant's skills and knowledge gained through formal and informal education, training, work experience and/or life experience is recognised. Talk to us about how you can apply to shorten your training time through this path.



Learning support

Language, literacy and numeracy needs will be taken into consideration in the delivery and assessment of this qualification.

Response Learning is committed to ensuring that people with a disability are able to participate in the training programs on offer.

What equipment you need for this training

Your employer will supply all personal protective equipment and induction sessions required for any site visits throughout your training program.

Most of the face-to-face workshops are classroom based, with Response Learning providing all training and assessment materials.

All we ask from you is your willingness to learn about how you can effectively lead a positive project management culture in your organisation.

Cost

Please contact us for information on costs, including any possible funding opportunities available.

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